

APPLICATION FOR  
TEMPORARY CERTIFICATE OF OCCUPANCY

Department of Planning and Building

333 West Ocean Boulevard Long Beach, CA. 90802 (562) 570-6651 FAX (562) 570- 6753

Applicant please fill in the area below. One application per building. Please print.

1. Job Address:

Project No.:

Date:

2. Proposed Use of Building:

3. Owner/Lessee's Name:

Phone Number (    )

4. Address:

City:

State:

Zip:

5. Contractor's or Agent's Name:

Phone Number: (    )

6. Address:

City:

State:

Zip:

Number of Units or Suites requested.

Square footage:

7. List each address.

8. Reason for Temporary Occupancy:

☐ Temporary Res. Occupancy

☐ Training

☐ Other

☐ Open for Business

☐ Stocking

9. Items to be completed prior to final inspection approval:

This form, when approved grants the issuance of a Temporary Certificate of Occupancy for 30 days or as otherwise stipulated and **MUST BE RENEWED PRIOR TO THE EXPIRATION DATE** to retain the temporary status.

I the undersigned being the owner or owner's agent, agree to indemnify, defend and save free and harmless the City of Long beach, it's officers, agents, employees and representatives from and against any and all claims, demands, loss, actions or causes of action which may be asserted, prosecuted or established against them or any of them, or whatsoever kind of nature, arising out of or attributable to, or in any manner connected with the temporary occupancy. I further acknowledge that the issuance of a Temporary Certificate of Occupancy requires that completion of construction be done in a timely manner and that all utilities may be turned off for any hazardous conditions or for not completing the construction. I intend to complete work and obtain the Certificate of Occupancy by:

(Date)

Applicant (Print)

Applicant's (Signature)

Phone: (    )      Fax: (    )

Mail To:

(Street)

(City)

/

(State & Zip Code)

DEPARTMENT USE ONLY

Valuation \$	TCO Fee \$
Review project for holds and any outstanding fees.	
Counter Release	Date
Building Release	Date
Electrical Release	Date
Plumbing Release	Date
Planning Release	Date
Mechanical Release	Date
(562) 570-2560	
Fire Marshall Release	Date

EXPIRATION DATE:

Comments:

This certifies that after the above inspections are approved this building or portions thereof as requested in items #8 and #9 complies for temporary occupancy for the use stated.

Approved:

03/00

Superintendent of Building

Date

☐ 076 Entry

Date TCO Expires

Initials

Date